

CavanPPN 2025 Workplan

Compiled From Suggested Work Points By Members, Harvested by
Consultation Sept 2024, and Developed by CavanPPN Secretariat by
facilitated Workshop, October 22nd 2024.



| Pt. | Area/Pillar/Field | Workplan Item | Key Actors/Partners | Timeframe |
|-----|---|--|---|------------------------------------|
| 1.1 | Environment: Biodiversity | Host an initiative, including an event, whereby the Environmental groups of the county can come together to share their biodiversity plans and potentially develop plans for groups without these and a countywide one. | Fiachra Keogh & Damian McCarney | TBC |
| 1.2 | Environment: Growing Spaces | Promote and link community groups, allotments and other public growing spaces with an initiative to twin these with supporting local partners. | Fiachra Keogh & Damian McCarney | Deadline Qtr 2 end (Apr-June) |
| 1.3 | Environment: Citizen Science | The promotion of citizen science through engaged biodiversity community projects in collaboration with local groups, partners and individuals, presenting findings for science week in late 2025. | Fiachra Keogh & Damian McCarney | Deadline Nov '25 (Science Wk) |
| 2.1 | Social Inclusion: Policy Template | Develop a Social Inclusion Policy template for community groups to avail of in order to expand their social inclusivity and host a training evening on how to put this into practice for local groups. | Rafaela Radulescu & Sandra Nelson | Qtr 1 (Jan-Mar) |
| 2.2 | Social Inclusion: Showcase Event | Host (as part of the Summer Plenary) a Showcase event of local Social Inclusion supports and services. This is to include key agencies and communities who support the work of social inclusion in County Cavan. | Rafaela Radulescu & Sandra Nelson | Summer Plenary (June/July) |
| 3.1 | Community/ Voluntary: Community Recognition | Organise and host a 'Community Recognition' event as part of the Winter Plenary, whereby community member groups can pinpoint, showcase and celebrate community in Cavan. This awards ceremony will endeavor to bring a sense of celebration to the communities for all they give to the county. | Evija Nwaneri & Sridevi Balan. | Winter Plenary (Nov '25) |
| 4.1 | Municipal Districts: Roadshows | Deploy Roadshows in each of the Municipal Districts of County Cavan, whereby information can be harvested from local communities but also as a method to promote involvement in the PPN at local level. | Michael Lynch & Gabrielle Evans. | Prior to Summer Plenary (May/June) |
| 4.2 | Municipal Districts: Training Registry | Host a training promotional table at each Roadshow to enable individual members of community groups to sign up to the plethora of training modules offered for free by CavanPPN as part of the benefits of its membership | Michael Lynch, Gabrielle Evans & Tus Staff. | Prior to Summer Plenary (May/June) |
| 5.1 | Admin: Publications/PR | Produce 50 weekly ENews editions along with 4 Seasonal Newsletters with an 'Opt-In' method of requesting hard copies to reduce | Staff | Ongoing |

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| | | unnecessary printing. Continuation of social media promotion along with press releases in regard to pertinent and important events and news in regard to the PPN. | | |
| 5.2 | Admin: Meetings | Host 6 Secretariat Meetings and ensure full membership of same. Fulfill representative responsibilities of the PPN by supporting reps and staff to attend all meetings necessary to conduct the business of the PPN at a local, regional and national level, including the hosting of 2 Plenary Meetings. Ensure full participation in quarterly Oversight Meetings of CavanPPN Staff, Secretariat, Host Company and Council. | Staff & Secretariat | Ongoing |
| 5.3 | Admin: Re-registration | Complete the 'once in three years' re-registration of community group members with a new emphasis on supporting those groups to provide an active copy of their constitution and a contact detail for members of the public to engage with their group. | Staff | Deadline: Nov '25 (Winter Plenary) |
| 5.4 | Admin: Strategic Plan | Review of the 2023 to 2025 Strategic Plan with a development of a new 2025-2028 Strategic Plan. | Staff | Deadline: Nov '25 (W. Plenary) |
| 6.1 | Other: Staff Wellbeing | As previous years, support staff in undertaking a 'Staff Wellbeing Day' to support a day's retreat for their wellbeing and to support their engagement with other CCLD staff in involvement in other wellbeing elements. | Staff | Qtr 3 (July-Sept) |
| 6.2 | Other: Inter-County | Engage with other PPNs in Inter-county activity and ensure that the Regional and National events are well represented by CavanPPN. | Staff, Secretariat & Reps | TBC |
| 6.3 | Other: Reps Caucus | Support the development of our PPN Representatives into 'Caucuses' with team building and other training to help strengthen their supports at the meetings they attend on behalf of the PPN member groups. | Staff, Secretariat & Reps | Qtr 1 (Jan-Mar) & Ongoing |
| 6.4 | Relocation of Staff & offices | Facilitate the relocation of staff from Cana House to the offices of CCLD as recommended by the Oversight Committee. | Staff & Secretariat | Qtr 1 (Jan-Mar) |

Note: This workplan is open to change as a result of emerging needs or sudden alterations as a result of funding or other changes to the PPNs ability to deliver on such.

All changes will be addressed in liaison with Secretariat, Plenary and key funding partners Cavan County Council and The Department of Rural and Community Development.