



Name of Meeting	Date	Venue	Chair/Secretary
Secretariat Meeting	10.09.24	Online via Zoom	Chair: Sandra Nelson Secretary: Gabrielle Evans

**Attendees:** Gabrielle Evans, Sridevi Balan, Evija Nwaneri, Damian McCarney, Daniel Downey, Finian McNamara, Johnathan Newman Dixon.

**Apologies:** Fiachra Keogh, Michael Lynch, Rafaela Radulescu.

Agenda Item	Record	Actions/Proposer & Seconder
1. Welcome, Introduction & Apologies	As Fiachra Keogh was unavailable to attend, Sandra Nelson accepted the role of Chairperson for the meeting. All welcomed to the meeting, including the new Tús worker, Johnathan Newman Dixon.  Members spoke briefly about the untimely passing of Secretariat member Brian Daly (RIP). They paid their respects and shared brief memories of their relationships with him.	n/a
2. Minutes & Correspondence	The previous meeting (July) was a team building event. At the next meeting, these, and the minutes previous to July's meeting should be ratified.	n/a
3. Staff Report	As read from Agenda Pack by Daniel Downey	
4. Finance Report	Finian outlined the finances to date. The PPN has received two payments from Cavan County Council, as scheduled. Major expenses included hosting fees with CCLD. This is now fully paid for the year. The usual running costs, e.g. office supplies etc, were mentioned.	Proposed: Gabrielle Evans Seconded: Sridevi Balan
5. Winter Plenary	Winter plenary event will be in a community setting as opposed to a hotel. This will be hosted on November 7th in Belturbet. (To be confirmed). Entertainment to be discussed. Any ideas should be brought forward by the middle of October.	Staff & Secretariat
6. Workplan 2025	A discussion was had including that communities could possibly meet up quarterly to do more networking with the groups with the help of the Secretariat. Networking and more integration amongst groups. Festival for the elders of the communities to remember and celebrate them.	Staff & Secretariat
7. Community Elections to Council SPC's	At time of meeting, Cavan County Council has yet to publish the structures and processes for the upcoming SPC elections.	n/a
8. Deep Time Environmental Event	Fiachra suggested a 'deep time event' which will bring together people to appreciate the sense of history and identity of a particular place. He suggested September 28th in Virginia Deer Park Forest. Finian to set-up events page for registration.	Staff & Secretariat



9. Inter-PPN Secretariat Day Trip	Inter PPN Secretariat day trip on September the 21st Confirmed Evija, Fiachra, Damian, Sridevi, Rafaela. This is for the Secretariats of Meath, Cavan, Westmeath, and Longford PPNs	Staff & Secretariat
10. Report from Tina Tully on CavanPPN Representation	Report was discussed and a decision made to invite Tina Tully to address the next Secretariat Meeting in October.	n/a
11. The cost of energy	As this was a point raised by Brian Daly (RIP), it was agreed that some form of support for this would be an appropriate way to honour Brian's time with the PPN. It was agreed to address this further at the Workplan 2025 meeting.	Prop: Damian McCarney Seconded: Sridevi Balan
12. Cana House Conditions	Sandra said she would reach out to someone she knows in one of the Dublin Local Authorities, to see how to move forward with the issues faced at Cana House. The office is a cold office. Sandra suggested to attach photos, costs, etc, to prove that the building is not very good. It is suggested that action should be taken sooner than later.	Sandra Nelson
13. AOB & Close	n/a	
Close		